

**OFFICER DELEGATION SCHEME
RECORD OF OPERATIONAL DECISION**



TO BE UPLOADED TO THE E-MEETINGS MANAGER

Date:	26 th November 2019	Ref No:	PUR 424
Type of Operational Decision:			
Executive Decision	<input checked="" type="checkbox"/>	Council Decision	<input type="checkbox"/>
Status: For Publication			
Title/Subject matter: Provision of a Property Agent to market the former Bury Fire Station Site			
Budget/Strategy/Policy/Compliance – Is the decision:			
(i)	within an Approved Budget		Yes
(ii)	not in conflict with Council Policy		Yes
(iii)	not raising new issues of Policy		Yes
Equality Impact Assessment [Does this decision change policy, procedure or working practice or negatively impact on a group of people? If yes – complete EIA and summarise issues identified and recommendations – forward EIA to Corporate HR]			
Details of Operational Decision Taken [with reasons]: A quick quote exercise was undertaken in accordance with Contract Procedure Rule 4.1 with four organisations being invited to submit bids. Two bids were returned by the required closing date and it is recommended that GVA Grimley Ltd t/a Avison Young, Norfolk House, 7 Norfolk St, Manchester M2 1DW Is selected as the organisation providing best value to the Council for this project See attached note for details.			
Decision taken by:	Signature:	Date:	
Chief Executive		26/11/19	
Notes			
1. It is not generally a requirement to consult with any Members on Operational Decisions but where a Chief Officer considers it necessary to consult with the appropriate Executive Member and/or Lead Member, they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained to confirm that he/she has been consulted.			
2. This form must not be used for urgent decisions.			